

## GOVERNMENT OF GOA GOVERNMENT COLLEGE OF ARTS, SCIENCE & COMMERCE KHANDOLA, MARCELA – GOA 403 107. (INDIA)

(Affiliated to Goa University) (Estd. 1989)/ Ph. / Fax: 0832-2287718
Accredited by NAAC 'A+' Grade

NIRF Rank Band 101 to 150 for 2018-19

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Ref. No. GCASCK/EST/Attend/2024-25/ 1982

Date: 03/09/2024

## NOTICE

## ATTENDANCE GUIDELINES FOR STUDENTS

The below mentioned are the guidelines to be followed for the academic year 2024-25

- The attendance committee has facilitated students by providing condonation forms in softcopy copy format for attending Sports/NSS/NCC/Cultural and on Medical Grounds.
- Students participating in any activities and applying for condonations should have
   A] Valid Proof
   B] Subject Teachers should be informed
   C] Signatures of teachers should be taken on the condonation forms.
- It is brought to the notice of students that 75% attendance is mandatory to be eligible to answer Semester End Examination.
- Students who have less than 75% attendance in subjects will be intimated through mail
  by the attendance committee and their names will be sent to University for further
  action.
- It is discussed and concluded that the students would not be allowed to participate in any other activities if they have not been attending lectures.

Ms. Anita Raicar

Chairperson, Attendance Committee

Prof. Purnakala Samant

Principal Principal

Govt. College of Arts, Science & Commerce

CC: 1] Attendance Committee Chairperson and Members, GCASCK.

2] Vice-Principal (Academics), GCASCK

3] Office File

4] Students' Notice Board