



**Government College of Arts, Science & Commerce Khandola,
Marcela, Goa.**

Ph- 0832-2287718

Estd: 1989 (Affiliated to Goa University)

UGC - NAAC Accredited with 'A' Grade

NIRF Rank Band 101 to 150

India Ranking 2019 & India Ranking 2020

Email: gcasck@rediffmail.com

Website: www.khandolacollege.edu.in

PHOTO

ADMISSION FORM – ACADEMIC YEAR 2024-25

B.Com. (Commerce and Management)

Name in capital letters as per HSSCE Marksheet – Mr./Ms.: - _____

Semester: _____ Roll No.: _____ PR No.: _____

Mobile No.: _____ WhatsApp No.: _____

Email ID.: _____

Date of Birth (DD/MM/YYYY): _____ Birth Place: _____

Gender: M/F/Others _____ Religion: Hindu/Muslim/Catholic/Minority/Others: _____

Category: General/SC/ST/OBC/EBC/Physically Handicapped: _____

Complete Postal Address: _____

Extra-Curricular activities (Specify if any): _____

Break in academic years (if any): _____

Health Problems (Mention if any): _____

Performance/ Result of Previous Examinations:

Sr. No.	Name of Exam	Board	Year of passing	Subjects Opted	Total Marks Scored	Percentage Achieved	Class/ Grade	No. of Attempts
1	SSCE							
2	HSSCE							

Parents' Details:

Father's Name: _____

Mobile No.: _____

Mother's Name: _____

Mobile No.: _____

Legal Guardian's Name: _____

Mobile No.: _____

If Parents do not have a Phone/Mob. No., Neighbour's Ph. No.: _____

Family income: If less than 1 Lakh; Please specify: _____

Declaration by the Student

I have carefully read the Rules and Regulations of this College printed in the Prospectus / Information Bulletin and Notices on the Notice Boards. I am well aware of the consequences in case of violation of any of the prescribed rules and regulations of the college. I am aware about the eligibility criteria for appearing the examinations. I know that smoking, drinking, ragging and the use/ display of mobile phone is forbidden in the college.

I hereby undertake to abide by all the rules, regulations and instructions of the college given by the Principal, Teachers and College Authorities. Violation of rules and regulations of the college or misconduct by me will be sufficient reason to expel me or take any action against me deemed fit by the college authorities.

Date: _____ **Name & Signature of Student:** _____

Declaration by Parent / Legal Guardian of the Student

I hereby offer my written consent to the above declaration given by my/our son/daughter/ward. I /we shall also be held responsible for the satisfactory/unsatisfactory overall conduct of my/our son/daughter/ward and ready to withdraw the child from this college, if warranted and directed by the college authorities in the interest of the college, teachers and the students.

Further, I as a concerned parent, will not defame the name of the institution using any platform. Any grievances pertaining to the institution individually or in a group shall be forwarded through the head of the institution only for further justification.

Name & Signature of Parent/Guardian: _____

UNDERTAKING BY PARENT / GUARDIAN

1. I, Mr./Ms. _____ Father/ Mother/ Guardian of _____ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes Ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that
 - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission of my ward is liable to be cancelled.

Declared on this date: _____

Name & Address of Parent/Guardian: _____

Signature of the Parent/Guardian: _____ **Mobile No:** _____

ANTI RAGGING UNDERTAKING BY THE STUDENT

1. I, Mr/Ms. _____ Son/Daughter of Mr./Mrs. _____ having been admitted to Government College the Arts, Science & Commerce, Khandola, Marcela, Goa received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes Ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly am aware and undertake that:
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared on this Date: _____

Name of the Student: _____

Signature of the Student: _____

Instructions for Submission of Admission form & Documents during Personal Counselling

- 1) Download the Admission form and take a print of the same on Legal size paper.
- 2) Fill the Admission form in legible handwriting and staple the required set of documents. Please make sure that it is also signed by your parents/ guardian, wherever applicable. Only **Leaving certificate** in **ORIGINAL** and all other documents as xerox/photocopies with self-attestation. Attach applicable subject list with (✓) ticked subjects. Soiled or crumpled forms will not be accepted for admission.
- 3) Visit the college for counseling as per the date scheduled together with your form and documents to confirm the admission.
- 4) Every applicant should keep the photo copies of all the documents submitted to the College as all the original documents/photo copies submitted will be retained by the College till the completion of University Registration process.

Remarks by Admission Committee:

Date: _____ Name & Signature: _____

Office Use:

Fee Receipt No.: _____

Amount of Fee: _____

Signature of Cashier: _____

Date: _____

Recommendation of Admission Committee:

In-charge's Signature: _____

Remark of Principal: Admission Granted / Not Granted.

Signature: _____

Documents to be enclosed with Admission form

- (1) Two Recent Colored Passport Size Photographs of the Student. One to be affixed on top on the first page of the admission form and the second one, staple aside.
- (2) Mark Sheets (SSCE and HSSCE) (all attempts if Any) (Photocopy /Xerox only)
- (3) Leaving Certificate (Original and one Photocopy / Xerox)
- (4) For Other Board Students: **a.** Eligibility Certificate - from Goa University if XII is other than Goa Board.
b. Transfer Certificate – If student is from Goa but studied in other boards such as CBSE, Navodaya etc.
c. Migration Certificate – If student is from other state and HSSCE is from another board other than Goa Board.
(All above documents in Original but If in process submit later, once received).
- (5) Caste Certificate – updated one / Disability Certificate- (Compulsory for those whom applicable) Xerox copy.
- (6) Proof of break (gap) in studies, if applicable.
- (7) Details of Bank Account of the Student (Compulsory) Enclose photocopy of the front page of bank's pass book/ cancelled cheque)

Name of the Bank:

Branch:

Account No:

Type of Account: Saving /Current: _____

MICR Code:

IFSC Code:

- (8) ADHAAR Card Copy/ Enrolment slip if recently applied.
- (9) Voters ID Card Copy (if eligible voter)
- (10) Income Certificate (if applicable)
- (11) Residence Certificate
- (12) Transaction ID or Bank's Receipt of the course fees paid to be shown in office to obtain College fee Receipt. Fees should be paid on the below mentioned bank account or by scanning the given QR Code.

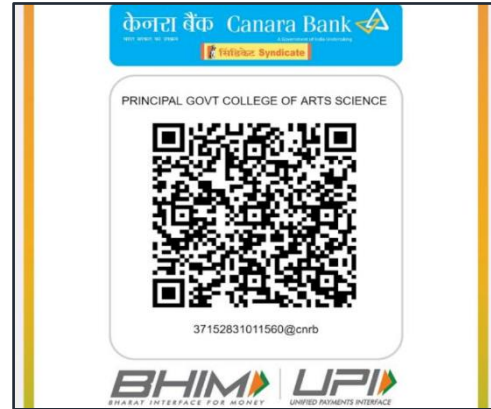
Name of the Bank: Canara Bank

Branch: Marcela – Goa

Account No: 0318101011560

Account Name: Principal, GCASCK Khandola

IFSC Code: CNRB0000318



Subject Combination for Semester I and II		
GROUP	MAJOR	MINOR
I	Accounting	Management
	Costing	Banking

Subject List for Semester I		
Course Type	Course Code	Course Title
Major	COM-100	Financial Accounting
Minor	Com-111	Principles and Practice of Management
Multidisciplinary(Any 1)	PSY-131	Psychology of Adjustment
	GOG-131	Astronomical Geography
	MIC -131	Introduction to Microbial World
	MAT -131	mathematical techniques in competitive exams
Ability Enhancement	ENG 151	Communicative English: Spoken and written
Skill Enhancement	COM-142	Business Mathematics-1
	COM-143	Soft Skills and Personality Development
	COM-144	Business Documentation
	COM-145	Innovation & Start up
Value Added	VAC 102	Environmental Practices in Goa
	VAC 110	Indian Economic Thought