



**GOVERNMENT OF GOA**  
**GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE**  
**KHANDOLA, MARCELA – GOA 403 107. (INDIA)**

(Affiliated to Goa University) (Estd. 1989)

Accredited by NAAC with 'A+' Grade (valid till 19/07/2029)

Ph. / Fax: 0832-2287718 Email:-gcasck@rediffmail.com

Ref.No. GCASCK/EST/Students' Council/Election/2026-27/30 Date: 4/07/2026

**NOTICE**

The college conducts elections for the posts of General Secretary, Sports Secretary, Cultural Secretary, Ladies Representative and Class Representatives to constitute the Students' Council for the academic year 2026-27 as per the guidelines of Goa University.

Interested students are directed to collect the nomination forms from the designated faculty members within the notified dates.

**SCHEDULE OF THE ELECTION PROCESS**

Activity	Date & Time	In-Charge
Issue of Nomination Forms	13 <sup>th</sup> & 14 <sup>th</sup> July 2026 (10.30 am-12.30 pm)	1) Ms Sachi Naik 2) Mr Nilesh Naik 3) Ms Sneha Shet
Last date to submit Nomination Form	25 <sup>th</sup> July 2026 (10.30 am-12.30 pm)	To be submitted to: 1) Ms Sachi Naik 2) Mr Nilesh Naik 3) Ms Sneha Shet
Scrutiny of Nomination Forms	25 <sup>th</sup> July 2026	
Briefing to all the Candidates	25 <sup>th</sup> July 2026 (12pm-1pm— Seminar Hall)	
Display the list of Eligible Candidates	27 <sup>th</sup> July 2026 (10.30 am)	
Withdrawal of Nomination	28 <sup>th</sup> July 2026 (10.30 am-12.30 pm)	
Display of Final List	29 <sup>th</sup> July 2026 (10.30 am)	
Classroom Campaign	31 <sup>st</sup> July 2026 (12 pm- 2 pm)	
Date of Election	1 <sup>st</sup> August 2026 (10.30 am -12.30 pm)	Will be held in different classrooms
Counting of Votes & Declaration of Results	1 <sup>st</sup> August 2026 (1 pm onwards)	Room 07

**IMPORTANT INSTRUCTIONS**

1. All activities mentioned in the above schedule shall be conducted strictly on the dates and within the time slots specified. No requests for extension or change in schedule will be entertained.



2. Election campaigning shall be conducted in a disciplined and dignified manner. Candidates and their supporters shall refrain from using abusive, defamatory, offensive, or slang language against any candidate or individual.
3. Only students currently enrolled in the College are permitted to participate in election campaigning. The involvement of any outsider in the campaign shall be treated as a serious violation of the election code of conduct.
4. Candidates must ensure that the nomination form is complete in all respects and is accompanied by all the required documents. Incomplete application forms or forms submitted without the prescribed documents may be rejected and shall not be accepted by the Election Committee.
5. The nomination form must be submitted personally by the candidate to the designated teacher(s) during the scheduled date and time. Submission through any other person or in the absence of the concerned teacher shall not be accepted under any circumstances.
6. The Proposer and Secunder of every candidate must fulfil the eligibility criteria prescribed by Goa University and must not have any academic backlog (ATKT/failed subjects) at the time of filing the nomination.
7. Candidates and their supporters shall maintain discipline, decorum, and respect for the College property throughout the election process. Any act of indiscipline or misconduct shall invite disciplinary action as per College rules.
8. No victory celebrations shall be permitted within or around the College campus after the declaration of election results. The use of DJs, loudspeakers, music systems, firecrackers, processions, or any other form of public celebration is strictly prohibited.
9. The decision of the Election Committee and the Principal shall be final and binding on all matters relating to the conduct of the Students' Council Election.
10. Necessary Documents:
  - I. Aadhar Card with Birth Date/ Birth Certificate
  - II. Photocopy of marksheets of all the semesters of proposer and seconder
  - III. Photocopy of college ID Card/ admission fee receipt
  - IV. One Photograph

**Venue of Election: Government College of Arts, Science & Commerce, Khandola, Marcela, Goa.**

Venue of Counting of Votes: Room No. 07



Ms. Sachi Naik  
Chairperson, Students' Council



PRINCIPAL  
Govt. College of Art, Science & Commerce  
Khandola, Marcela - Goa



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**GUIDELINES**

**for the candidates contesting Student's Council Elections 2026-27**

1. The College Students Council shall consist of a Chairperson (Teacher in-charge) who shall be a regular teacher nominated by concerned Principal along with other teachers, a General Secretary, a Sports Secretary, a Cultural Secretary directly elected by all the students. There shall also be a Ladies Representative directly elected by all woman students. There shall be a Class Representative for each Division of Class for the First Year, Second Year, Third Year, (Fourth or Fifth Years where applicable) M.Sc.; M.A.; M.Com. (i.e. PG, Part-I and Part-II) or other Master's program.
2. The Principal/Head of the Institution shall nominate a student as Class Representative where there is no elected Class Representative for a Class. In such cases, the principal may nominate i) A woman student if elected members do not contain woman students or there is very small representation of woman students within elected representatives. ii) A Research students' Representative if the number of research (Ph. D.) scholars in the College is more than five.
3. The students who have enrolled themselves for an academic program by paying the admission fees on or before 1<sup>st</sup> working day in the month of August of each academic year shall be included in the voters list.
4. The candidate must be a regular, full-time student of the College and should not be a distance /proximate education student. That is to say that all eligible candidates must be enrolled in a full-time programs, the course duration being at least one year.
5. At the time of receipt of nomination forms an acknowledgement slip shall be given to the candidate clearly mentioning the date and time, however, acceptance of the nomination form does not construe that the candidature is qualified.
6. The maximum permitted expenditure per candidate shall be Rs. 5,000/-. The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure. With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially-barred from utilizing funds from any other sources than voluntary contributions from the student body. Each candidate shall, within two weeks of the declaration of the result, submit complete accounts to the college authorities. The college shall publish such accounts, within 3 days



of the submission of such accounts, through a suitable medium like Notice Board so that any member of the student body may freely examine the same.

7. Undergraduate candidate shall have completed 17 years, and shall not be more than 22 years of age
8. Post graduate candidate shall not be more than 25 years of age.
9. Research students candidate shall not be more than 28 years of age.
10. The candidate should furnish his/her mark sheets of the previous year's examinations along with the proposers and seconders mark sheets while submitting his/her nomination form, should have passed the minimum required credits wherever applicable.
11. The student who has backlog of any of the courses of earlier Examinations including internal, external examinations of the respective degree is not eligible to contest the election
12. The student who has been admitted to the class from which he/she is contesting by getting the benefit of ATKTK is not eligible to contest the elections.
13. A student who is repeater in a class from which he/she is contesting the elections is not eligible
14. A student who has past criminal record is not eligible.
15. A student who has been involved in cases of indiscipline or is suspended from the College campus in the previous year of studies is not eligible.
16. Both the Proposer and Secunder of the nomination form shall have no backlogs of any of the courses of the earlier examinations including internal, external and departmental/college examinations of the respective degree.
17. No student shall contest elections to more than one position of the Students' Council
18. The Candidate to the positions of General Secretary of the Student's Council shall be a student who has successfully completed at least one year of his/her respective program of study.



Ms. Sachin Naik  
Chairperson  
Students' Council



Prof. Purnakata Samant  
PRINCIPAL  
Govt. College of Art, Science & Commerce  
Khandola, Marcela - Goa